

STAGES®

BOLD
GROUP

Release Version 2.4.1
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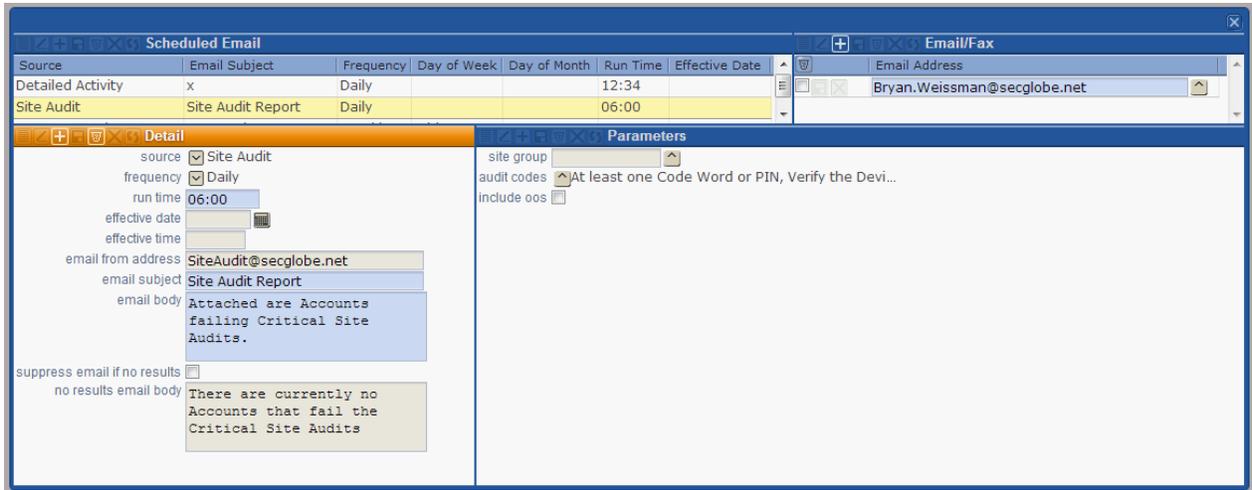
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Scheduled Email

Certain Data Lists can be set up to be emailed at repeating scheduled times. The list will be attached as an excel file. Scheduled Emails can be entered on the Global, Site Group, or Site level. Site Group level Scheduled Emails will only return data for the site group, and Site level will only return data for the site.



Global Scheduled Emails are maintained at Utilities | stages™ | Scheduled Email. Site Group Scheduled Emails are maintained within the Scheduled Email tab within the Detail tab of Site Group setup. Site Scheduled Emails are maintained within the Scheduled Email tab of the Data Entry window.

Scheduled Emails are given a source. Available Sources include:

- Billing Changes*
- Detailed Activity*
- Open Close History*
- Pending Restorals*
- Site Audit*
- Site Group Counts*
- Site Group SMS Log*
- Stages™ Device Counts*

These sources are list windows in stages™ and will return the same information as in the windows. All sources are available for Global. Site Groups and Sites are restricted from some of the sources.

Emails can go out Daily, Weekly, or Monthly. For Weekly, the day of week is chosen, for Monthly, the day of month is chosen. For any of the frequencies, the email will be sent at the Run Time.

There are two options for Scheduled Emails with no results found. The email can be suppressed from going out, or an alternate email body can be entered.

Once the Scheduled Email is saved, the Parameters window is populated. The available parameters will match the parameters on the Source window.

Source	Email Subject	Frequency	Day of Week	Day of Month	Run Time	Effective
Billing Changes	Billing Changes	Weekly	Tuesday		10:00	09/01/1
Billing Changes	Daily Billing Changes	Daily			16:40	
Detailed Activity	Daily Detailed Activity	Daily			06:35	
Open Close History	Weekly Open Close History	Weekly	Wednesday		09:30	
Pending Restorals	Pending Restores	Weekly	Tuesday		00:00	

Detail		Parameters	
source	<input checked="" type="checkbox"/> Detailed Activity	override end time	00:00
frequency	<input checked="" type="checkbox"/> Daily	site	
run time	06:35	start xmit#	
effective date		end xmit#	
effective time		report codes	0-Fire, 1-Burglary, A-Alarms
email from address		report group	
email subject	Daily Detailed Activity	include operator actions	<input checked="" type="checkbox"/>
email body	see attached	exclude operator action comments	<input type="checkbox"/>
suppress email if no results	<input checked="" type="checkbox"/>	combine transmitters	<input type="checkbox"/>
no results email body		include data changes	<input type="checkbox"/>

Parameters for Site Group/Site will be automatically populated on the Site Group or Site and not displayed.

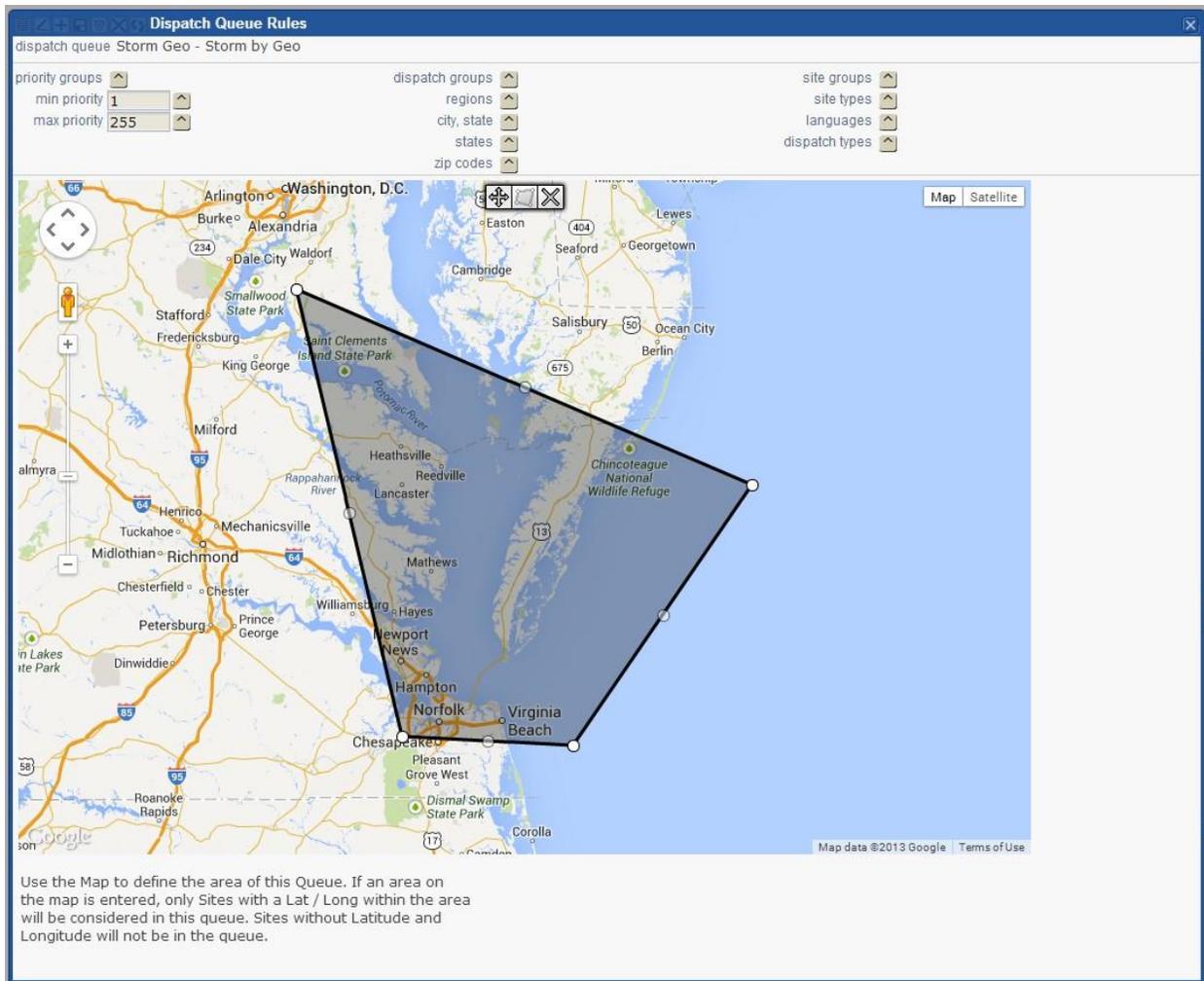
The Override End Time parameter will change the End Time of the List from the Run Time to the time entered.

stages™ Maps

Mapping features have been added to stages™. Most require the latitude and longitude of the site to be entered through the **dataLoc™ Service**. Mapping features are provided at an additional cost. Please contact SGS to discuss pricing. Mapping features utilize the Google Maps API.

Storm Queue

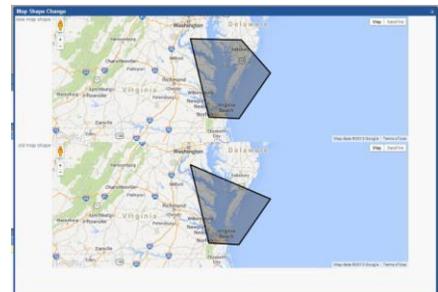
In the Dispatch Queue Rules, a polygon can be drawn on a map to encompass a Storm area. Sites with Latitude and Longitude within this shape will be included in the Queue.



The screenshot shows the 'Dispatch Queue Rules' window for 'Storm Geo - Storm by Geo'. It features a map of the Chesapeake Bay region with a blue-shaded polygon drawn around it. The interface includes several control panels: 'priority groups' with 'min priority' set to 1 and 'max priority' set to 255; 'dispatch groups' with options for 'regions', 'city, state', 'states', and 'zip codes'; and 'site groups' with options for 'site types', 'languages', and 'dispatch types'. Below the map, there is a text box that reads: 'Use the Map to define the area of this Queue. If an area on the map is entered, only Sites with a Lat / Long within the area will be considered in this queue. Sites without Latitude and Longitude will not be in the queue.'

Sites without Latitude and Longitude will not be in the queue.

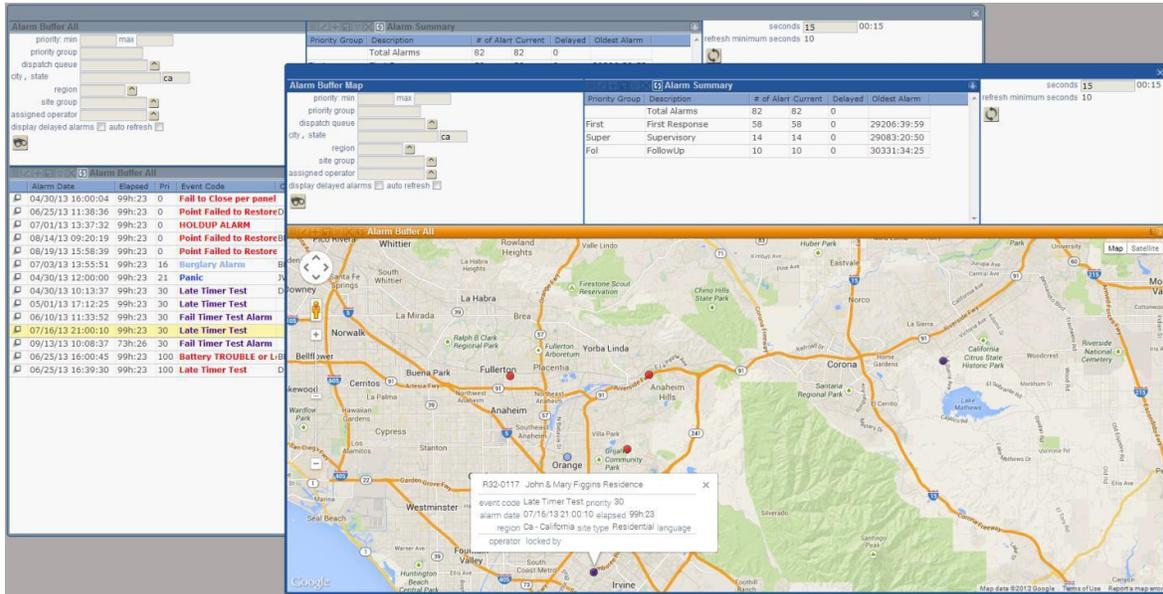
The shape can be edited as the storm/blackout/etc. changes. Changes are stored and can be seen in the Setup Table Change Log.



Alarm Buffer Map

(Site | Alarm Buffer Map)

The Alarm Buffer Map has the same inputs as the Alarm Buffer All, but displays the alarms in the Map. The Color of the Map Marker reflects the Priority of the Alarm. Double Clicking the Map Marker opens the Alarm Dispatch window.



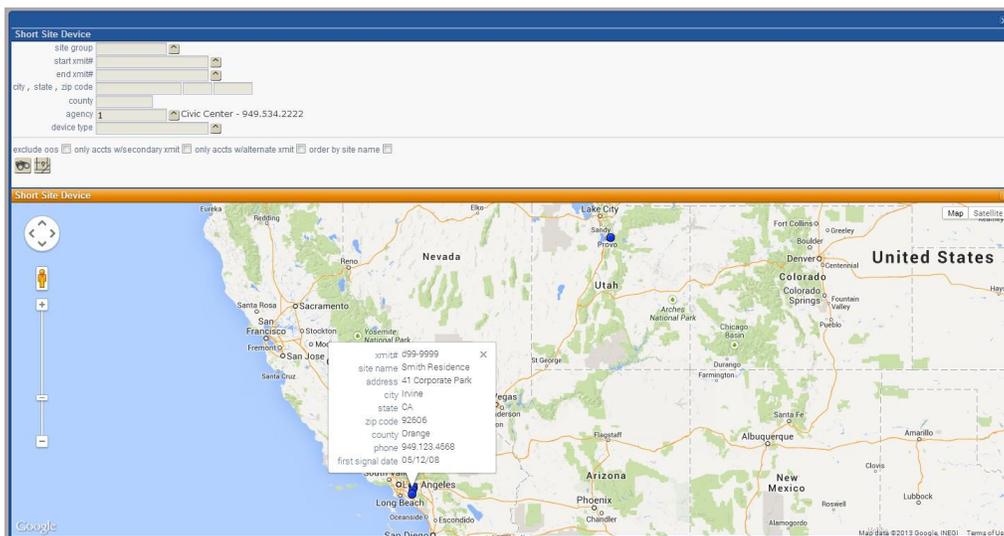
Only Accounts with Latitude and Longitude will display in the Map.

A new permission has been added for the Site | Alarm Buffer Map

Short Site Device

(Data | Site/Device | Short Site Device)

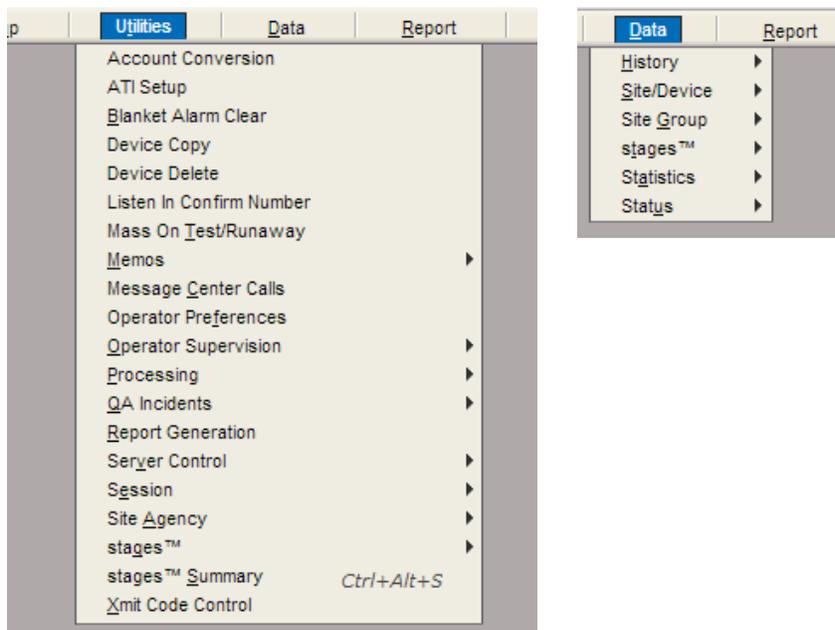
A Map Button has been added to the Short Site Device window. The Map will use the same parameters as the List, but address outliers can be spotted.



Only Accounts with Latitude and Longitude will display in the Map.

Utilities and Data Menus

Many new “List” windows have been added, leading to a reorganization of Menu items. Windows that perform a function stayed in Utilities; windows that only display information have been moved to the new Data menu. Most of the features that had been in the ‘Lists’ sub-menu are now organized in the Data menu. The Export windows (Agency, Device Type, Event Code, PSAP Service Log, Site Group) have been turned into lists with functions to download to spreadsheet and email and placed in the appropriate Data sub-menu.



Listed below are new lists added into the Data menu.

**New windows (listed below) will use a new Permission. There is a new tree in the Permissions setup for 'Data'. The new permissions will be found within the tree. Permissions for windows that have been moved from the 'Utilities | Lists' menu have also been moved into the 'Data' tree. The upgrade process will update and assign the proper sub-permissions to facilitate this move.*

Data | History

Alarm Count by Report Code – a list of Report Codes and the number of alarms received with that report code assigned to the Event Code. The list can be filtered by Site Group.

**Also available in the External App in the Utilities menu.*

Alarm History – a global view of the Alarm History window found on sites. The List can be filtered for Site Group, Report Codes (blank for all), and given a max date range of 7 days.

Alarm#	Pri	Event Code	Alarm Date	Retrieved	Time	Cleared	Site Name	Xmit#	Point	Action Plan	#	Disposition
7895	16	BA-Burglary Alarm	08/19/13 15:44:56	08/19/13 15:45:00	00:04	08/19/13 15:45:10	new site 2	abc1199	1			
7894	16	BA-Burglary Alarm	08/19/13 15:43:52	08/19/13 15:43:55	00:03	08/19/13 15:44:23	new site 2	abc1199	1			

**Also available in the External App in the Utilities menu.*

Detailed Activity and **Open Close History** have been added to the Data > History menu. These pull the same information as the Reports and display in a List. This list can be emailed or downloaded.

Date	Xmit#	Site Name	Event / Operator Action	Initials/User
08/19/13 15:28:33	abc	Figgins Residence..	Full Clear	EPS
08/19/13 15:39:43	abc1199	new site 2	*S BA - Burglary Alarm	B
08/19/13 15:43:52	abc1199	new site 2	BA - Burglary Alarm	B
08/19/13 15:44:23	abc1199	new site 2	Full Clear	EPS
08/19/13 15:44:56	abc1199	new site 2	BA - Burglary Alarm	B
08/19/13 15:45:10	abc1199	new site 2	Full Clear	EPS
08/19/13 15:45:44	abc1199	new site 2	*S BA - Burglary Alarm	B

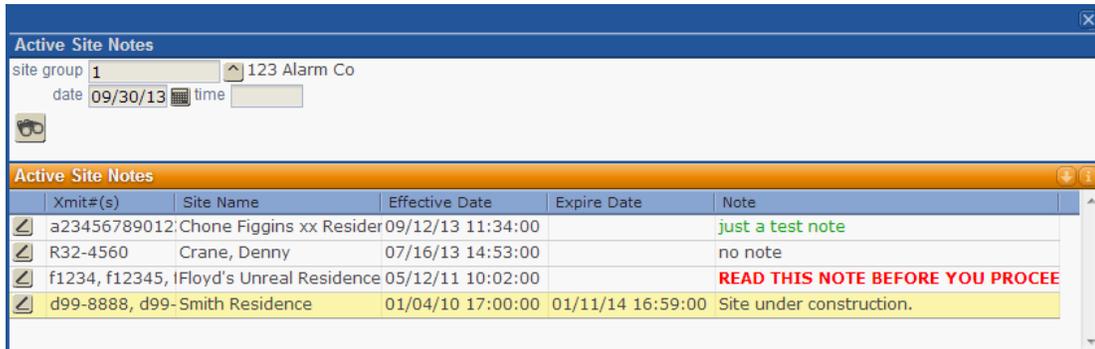
**Also available in the External App in the Utilities menu.*

No Activity – accounts without signal traffic in date range. The date of the Last Signal is displayed.

**Also available in the External App in the Utilities menu.*

Data | Site/Device

Active Site Notes – lists all Site Notes that are/were active on the date entered.



**Also available in the External App in the Utilities menu.*

Billing Changes – lists accounts that have changes to Contract Items or have been placed in and out of service.

Devices with Timer Test – lists all devices with Timer Test information entered. The list can be filtered by site group.



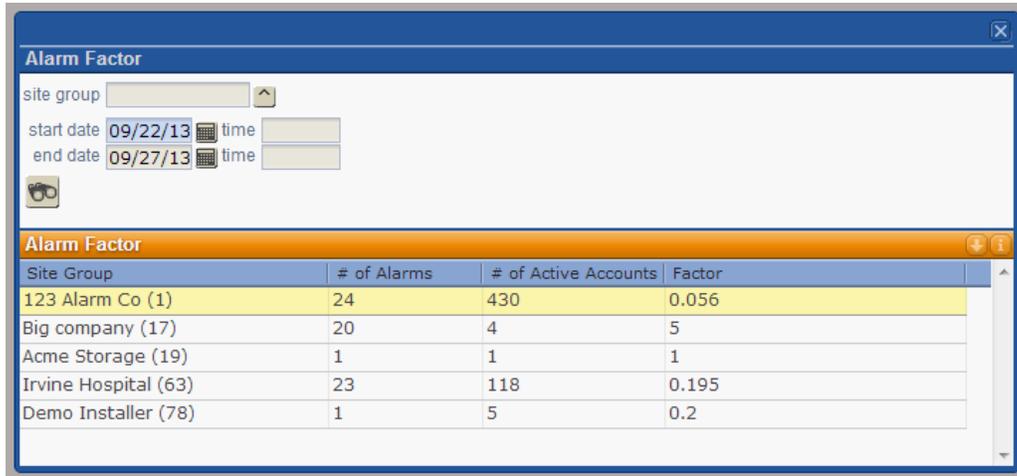
**Also available in the External App in the Utilities menu.*

Sites Without Latitude/Longitude – lists sites that have not been assigned lat/long coordinates through dataLoc™. These sites will not be included in any of the Map features.

**Also available in the External App in the Utilities menu.*

Data | Site Group

Alarm Factor – by Site Group, the number of alarms and number of active accounts are listed. The Alarm Factor is calculated by the number of alarms divided by the number of active accounts.



Site Group	# of Alarms	# of Active Accounts	Factor
123 Alarm Co (1)	24	430	0.056
Big company (17)	20	4	5
Acme Storage (19)	1	1	1
Irvine Hospital (63)	23	118	0.195
Demo Installer (78)	1	5	0.2

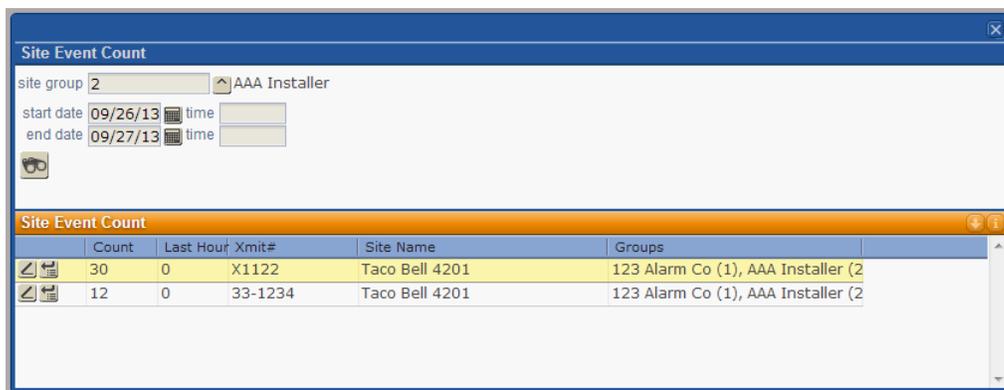
Site Group SMS Log – lists all SMS messages sent to the site group within the date range.
**Also available in the External App in the Utilities menu.*

Data | Status

In/Out Service by Date – lists accounts that have been placed in or out of service in the data range. By option, the list can return just in service, just out of service, or both. Leaving the option blank will return both.

**Also available in the External App in the Utilities menu.*

Site Event Count – lists a total of signals logged to a site in up to a 48 hour period. Additionally, the total for the last hour is returned.



Count	Last Hour	Xmit#	Site Name	Groups
30	0	X1122	Taco Bell 4201	123 Alarm Co (1), AAA Installer (2)
12	0	33-1234	Taco Bell 4201	123 Alarm Co (1), AAA Installer (2)

Utilities | Processing

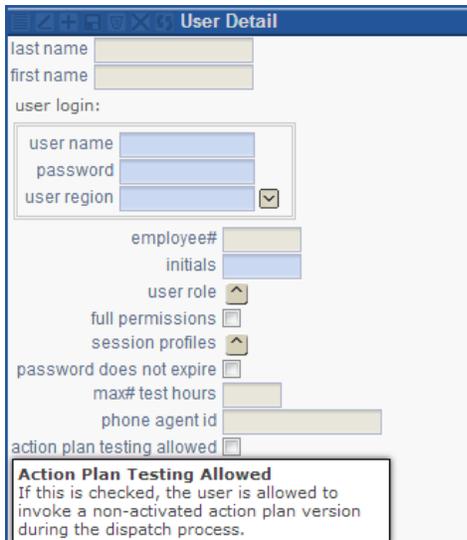
Task Account Replacements – lists all the Account Format replace conditions.

Additional Features

Action Plan Test Mode

Action Plan “Test Mode” has been added to bring up non-Activated Action Plan Versions in the Dispatch Action Wizard on an alarm. Using this feature, Action Plans can be modified and tested thoroughly before activation.

Users are given the ability to test action plans in the User setup detail.



The 'User Detail' form includes the following fields and options:

- last name
- first name
- user login:
 - user name
 - password
 - user region (dropdown menu)
- employee#
- initials
- user role (dropdown menu)
- full permissions (checkbox)
- session profiles (dropdown menu)
- password does not expire (checkbox)
- max# test hours
- phone agent id
- action plan testing allowed (checkbox)

Action Plan Testing Allowed
If this is checked, the user is allowed to invoke a non-activated action plan version during the dispatch process.

When the User is in an alarm that has an non-Activated Action Plan, they will have the option to use the non-Activated version.



The Action Plan description will display in bold and italic dark red text with *****Test Mode***** in front of the description. This is a prompt on the Dispatch Action Wizard window and can be changed with the language application.



The 'Dispatch Action Wizard' window displays the following information:

- action plan *****Test Mode*** Burg Demo (Resi)**
 - Contact Premise
 - Determine if Dispatch is needed
 - Dispatch if requested
- current step Call Premise
 - Contact Premise
- This is Bryan with 123 Alarm Co. We've received a Burg Alarm, is everything ok?
- 714.456.4445 Site

Dispatch Queue

Queues can be made Inactive using the Inactivate Queue button. Typically, this is done to remove an Exclusive Queue so that its alarms will be assigned to a more general queue.

Dispatch Queue	Description	Order#	Exclusive	Warning	Critical
bmwTEST	test		<input type="checkbox"/>	60	
DQ	Dana's Queue		<input type="checkbox"/>		
Storm Geo	Storm by Geo	5	<input checked="" type="checkbox"/>		
Q1	Queue #1	8	<input checked="" type="checkbox"/>	15	31
FollowUp	FollowUp	10	<input type="checkbox"/>	60	
Q3	Earthquakes	50	<input type="checkbox"/>	60	
Q4	Queue #4	60	<input type="checkbox"/>	120	600
Q5	Queue #5	0	<input type="checkbox"/>	60	

Rules	Operators
Priority	Last Name
Location	First Name
Site Group	Session Profile
	Auto Feed
	Dispatch Queues
	Sun
	Ed
	Weissman
	Bryan
	All Queues
	All Queues

When the Queue is inactive, no alarms will be sent to the queue. The Queue will be marked as inactive, and can be reactivated.

**A new permission has been added to grant access to Inactivate/Activate the Queues. (Setup | Queue Setup | Dispatch Queue View | Dispatch Queue Disable)*

Data Entry

Two new stages™ Options have been added in the Data Entry tab:

‘Default Phone Auto Notify Flag’

‘Default Email Auto Notify Flag’

When these options are selected, the Auto Notify flag will be pre-populated as checked when creating new Phones/Emails.

Auto Create Xmit

An ‘Auto Create Xmit Site Type’ stages™ Option has been added to the Processing tab. New sites created by a signal will default the Site Type entered here unless specified in a template on the Xmit Code Control assignments.

Auto Process

Order Num has been added to the Auto Process setup. In the event that more than one auto process rule applies to an event the Priority, Delay (seconds or scheduled), Log Only, and Abort Group of the lowest order num will be applied.

New Notify Options have been added:

Notify Code List Plus Site All (this applies to both Emails and Phones)

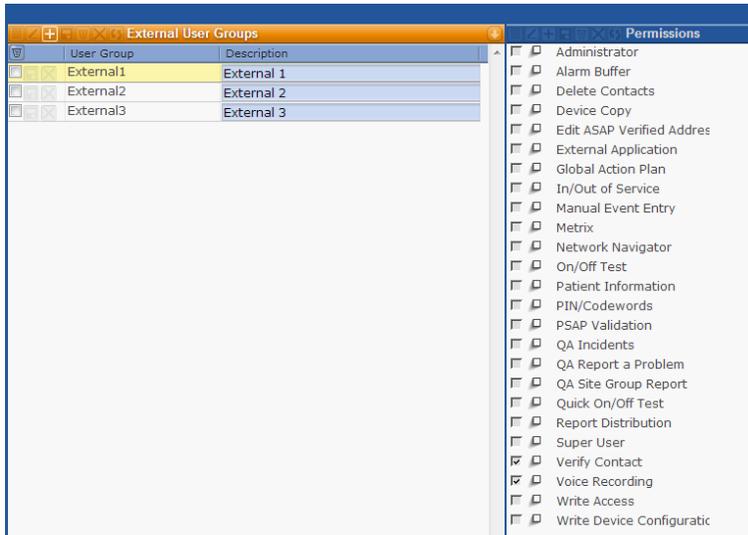
Notify Code List Plus Site Auto Notify

Site Group Fax Phone Only

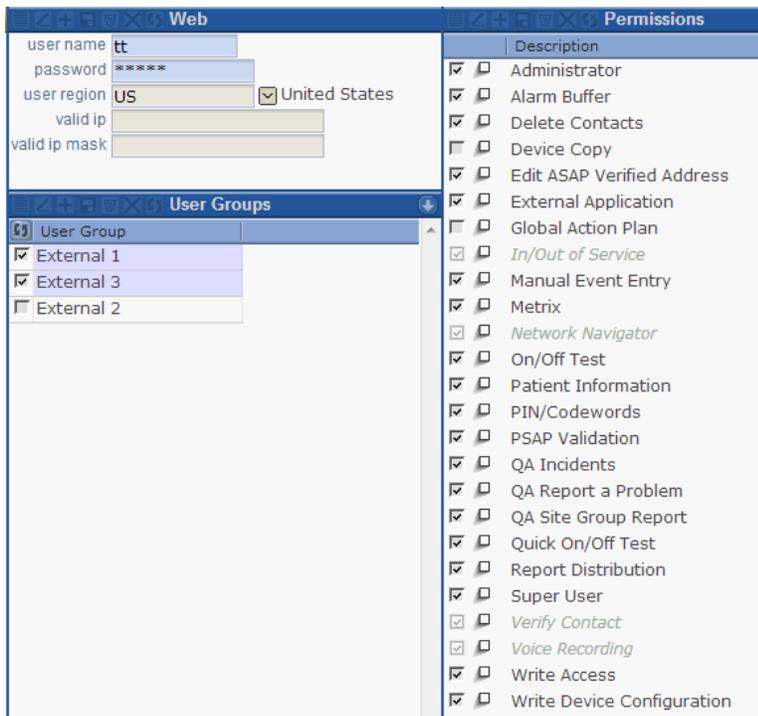
External User Groups

External Users can be assigned to External User Groups to simplify External User Permissions entry.

Group are maintained in Setup | External Setup | External User Group



External Users can be assigned user groups in the Site Group setup. Permissions that are assigned to the group will be automatically checked and grayed out in the Permissions List. Additional Permissions can be granted to the User as needed.



Dispatch Types

Site Search, My Previous Sites, and Previous Site Search display the Site Dispatch Types in the result list.

Site Group Alias

'Site Group Alias' has been added as a field to the Site Group Setup.

A [SiteGroupAlias] variable has been added and will display the Alias if one is entered. The Site Group Name will display if there is not an alias entered.

Additionally, incoming calls that can be identified by Site Group will display either the Alias or the Name in the Incoming Call window.